



September 2006  
Issue No. 145

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# Loan Interests

## Funding Sources Workshops

*Jerry Wilson*

If you have funding questions, join representatives of the Water and Wastewater Funding Sources Committee at one of three locations this fall. Presenters will share updates on funding availability and will answer questions. Each workshop will include a presentation on Water Rate Dynamics by a Public Service Commission representative, and on Sewer Rate Dynamics by a presenter from MSA Professional Services. As time permits after each session, representatives can meet with attendees one-on-one to discuss specific projects. See the attached workshop announcement for details and driving directions.

Workshop dates are:

November 2	Fennimore
November 14	Rice Lake
November 15	Plover

Committee members are: Board of Commissioners of Public Lands – State Trust Fund; Foundation for Rural Housing, Inc.; USDA Rural Development; Wisconsin Community Action Program; Wisconsin Department of Administration; Wisconsin Department of Commerce; Wisconsin Department of Natural Resources; Wisconsin Department of Veteran's Affairs; Wisconsin Housing & Economic Development Authority; Wisconsin Rural Water Association. Representatives from many of these agencies will be participating in these Workshops.

For those attending the Wisconsin Rural Water Association (WRWA) Management Conference, a breakout session will briefly highlight funding source availability. The session will be on Wednesday, November 29, 2006, beginning at 2:00 p.m. Limited time for questions and answers will be included. This session will be far less detailed than the workshops listed above due to time limits. Please note this Conference will be held at the **new** Holiday Inn, 1100 Amber Avenue in Stevens Point.

If you have questions regarding the workshops, or the conference breakout session on November 29<sup>th</sup>, contact Pat Sullivan at 608-266-5742 or [patricia.sullivan@dnr.state.wi.us](mailto:patricia.sullivan@dnr.state.wi.us) or Jerry Wilson at 608-264-8986 or [gerald.wilson@dnr.state.wi.us](mailto:gerald.wilson@dnr.state.wi.us). Pre-registration for the workshops is not required. ☐

## ITA and PERF Deadline

*Ken Hollenzer*

***Why wait?! Start sending in ITAs and PERFs now!***

December 31, 2006, is the postmark deadline for the Notice of Intent to Apply form (ITA) and Priority Evaluation and Ranking Form (PERF) for State Fiscal Year 2008 projects. We encourage you to send the forms in earlier, though. You can send these forms in anytime during the year for any Environmental Improvement Fund (EIF) program—the Clean Water Fund Program (CWFP), Safe Drinking Water Loan Program (SDWLP), or Land Recycling Loan Program (LRLP). Why not start filling them out now rather than rushing in December? Receiving the forms early allows us to get started on

PERF scoring reviews, which in turn helps us get results back to you more quickly and produce the Project Priority Lists earlier in the spring.

Here are some of the most common questions we receive and our answers regarding ITAs and PERFs.

*Can I combine two or more projects on one ITA and PERF?*

You must submit a **separate** ITA and PERF on or before December 31 **for each project** you want funded by the CWF, SDWLP, or LRLP between July 1, 2007, and June 30, 2008.

It's important to describe each unique project on a separate ITA form because we need to assign a separate priority score to each project through the PERF review process. Each project solves a particular problem or has a particular solution to a problem. Each unique problem or solution may result in a different priority score. Each year we see a few forms that combine several projects into one ITA and one PERF. Sometimes these projects have separate construction start and end dates, and we need to separate them.

As you prepare this year's ITA and PERF, please refer back to any letters you received from us regarding a previous year's ITA and PERF and use the project numbers we assigned. In many cases, especially in the SDWLP, we separated projects and gave each a unique project number associated with a certain scope of work; we identified that scope in the "subject" line of our ITA receipt letter. Please use those unique project numbers and submit separate ITAs if you have more than one project.

*Do I have to submit another ITA if I submitted one last year for the same project?*

ITAs are valid for one state fiscal year. If your municipality submits an ITA by

December 31 for a project but does not receive funding during the following fiscal year, you must submit another ITA to keep the project current with the EIF.

*Do I need to fill out another PERF if I submitted a PERF in a previous year?*

Please review the scope of your project carefully. If the scope **has not changed** since your previous PERF submittal, please **do not submit another PERF** for the project. On the ITA you submit each year for that same project scope, **please provide the most recent DNR approved priority score**, making sure the score and project number correspond with the scope for that particular project as indicated on the letter(s) you received from DNR regarding your project priority score.

If the scope of your project **has changed** in any way, please **submit a new PERF** so we can re-evaluate the priority score for the project.

*Where can I get forms and more information?*

To print ITAs and PERFs for the CWF, SDWLP or LRLP, visit our website at:

<http://dnr.wi.gov/org/caer/cfa/EL/FORMS/forms.html>.

ITA forms for the CWF and the SDWLP can be filled out on-line and printed out to be mailed. You won't be able to save a copy of the document on-line, however, so be sure to make a copy of your completed ITA before mailing it to us. To get around in the ITA forms on-line, use the Tab key. To put an X in a Yes or No box, press Enter. To go back to a previous field, press Shift and Tab. When your ITA is completely filled out, use the Print button at the top left of the document to print a copy.

While you're on DNR's website, take a look around. There's information

## Calendar of Events

(See announcement for more information about Funding Sources Workshops)

**October 2, 2006**  
**Postmark deadline**  
**LRLP Applications**

**November 2, 2006**  
**Funding Sources Workshop**  
**8:30 AM Registration**  
**9:00 – 11:30 Presentation**  
**Community Bldg., Fennimore**

**November 14, 2006**  
**Funding Sources Workshop**  
**8:30 AM Registration**  
**9:00 – 11:30 Presentation**  
**City Hall, Rice Lake**

**November 15, 2006**  
**Funding Sources Workshop**  
**8:30 AM Registration**  
**9:00 – 11:30 Presentation**  
**WRWA, Plover**

**November 29, 2006**  
**Funding Sources Workshop**  
**Conf. Registration required**  
**2:00-2:45 Breakout Session**  
**WRWA Management Conference**  
**(New) Holiday Inn, Stevens Point**

**December 31, 2006**  
**ITA & PERF deadline for CWF,**  
**SDWLP, and LRLP**

available to you on the site about most aspects of the EIF programs. You may request paper copies of the forms by

contacting Deb Olson at 608-266-5889 or [debra.olson@dnr.state.wi.us](mailto:debra.olson@dnr.state.wi.us).

If you have questions about ITAs or PERFs, contact the specialist for the appropriate program:

For CFWP ITAs and PERFs, Ken Hollenzer at (608) 266-7542 or [kenneth.hollenzer@dnr.state.wi.us](mailto:kenneth.hollenzer@dnr.state.wi.us).

For LRLP ITAs and PERFs, Maureen Hubeler at (608) 266-0849 or [maureen.hubeler@dnr.state.wi.us](mailto:maureen.hubeler@dnr.state.wi.us).

For SDWLP ITAs and PERFs, Jeanne Cargill at (608) 267-7587 or [jeanne.cargill@dnr.state.wi.us](mailto:jeanne.cargill@dnr.state.wi.us). ☐



## Jodi Armstrong Retires

*Jeanne Cargill*

The employee who has been keeping the Environmental Loans Section running smoothly for the past 15 years is retiring. Jodi Armstrong has been a wonderful asset to our section and programs. She's the kind of person who always has the answers when we don't know the process to follow to get a particular job done. We could always rely on Jodi to get things done quickly and accurately. She's a kind, caring person, a hard worker, and a wonderful colleague. Jodi has contributed a great deal to the implementation and operation of the Clean Water Fund Program, the Safe Drinking Water Loan Program and the Land Recycling Loan Program.

Jodi has worked for the State of Wisconsin for 39 years. She began her state career in 1967 as a secretary with

University Hospitals of Wisconsin in Madison. Two years later she took a typist position with the University of Wisconsin. In 1970, prompted in large part by repeated tear-gassings of anti-war protesters outside of her office, Jodi transferred to the Department of Natural Resources (DNR) and began 36 years of service to the agency.

Jodi started with DNR as a receptionist for the fish, wildlife and law enforcement programs. In 1976 she transferred to the Bureau of Law Enforcement where she worked in the Boating Safety Program for the next 15 years. In 1991 Jodi transferred to what was then the Bureau of Environmental Loans. She remained with the program through reorganization and finished her career with the Environmental Loans Section.

Throughout her career Jodi performed her work at the highest levels of competence and professionalism. In October 2002, DNR Secretary Bazzell presented Jodi with a Wisconsin Clean Water Achievement Award. In June 2005, Jodi was recognized by Governor Doyle for her outstanding career achievements.

Jodi has provided nearly four decades of exemplary service to the state, the agency, and to our customers. We are grateful to her for the service she has provided to us in the section and to our customers. We wish Jodi well in her retirement years. ☐

## South Central Region CME

*Jeanne Cargill*

We have a new Construction Management Engineer (CME) in our South Central Region (SCR). Meet **Bernie Robertson**. Bernie has wonderful past experience coming into the CME position. He started working for the Department of Natural Resources (DNR) in 1992 after having worked for a private consulting firm in Seattle. During his first 5 years at DNR he served as an effluent limits calculator,

working in the GEF 2 building in Madison. Bernie then was the statewide Total Maximum Daily Load (TMDL) Coordinator for 1 year.

In 1998 Bernie accepted a new position as the SCR wastewater facilities plan review engineer, based out of the Janesville Service Center. The project managers working in the Environmental Loans Section were always been able to rely on Bernie to answer questions and help us out with wastewater treatment projects when he was a facilities plan reviewer. We look forward to working with Bernie in his new capacity as the CME for the SCR. Bernie is now working out of DNR's Fish Hatchery Road office in Fitchburg, Wisconsin.

Bernie is filling the position left vacant by **Don Ritland** who retired from DNR on June 30<sup>th</sup> after 38 years of service to the State of Wisconsin. We thank Don for his quality work with the Clean Water Fund Program and the Safe Drinking Water Loan Program.

Don started his state career in 1968 as a transportation engineer with the Department of Transportation. In 1980 Don moved to DNR as an environmental engineer working with water grants. In 1981 Don became the CME for the Southern District (now SCR) and has worked in that position for the past 25 years. During that time Don managed more than \$2 billion worth of construction projects for the state, overseeing construction of multi-million dollar wastewater treatment plants and other construction projects.

CMEs ensure that professional engineering standards are met throughout the construction of a project, that applicable federal and state procedures are followed, and that the investment of public money is protected. We wish Don well as he retires from this important position and welcome Bernie as he begins his work as a CME. ☐

## Chapter NR 166

*Jeanne Cargill*

We're nearing the end of the process for revising Chapter NR 166 of the Wisconsin Administrative Code, which contains the rules for the Safe Drinking Water Loan Program (SDWLP).

We hope to have an updated NR 166 in place by May or June 2007, making the code effective for much of the State Fiscal Year 2008 application cycle. We will present our final version of NR 166 to the DNR Board at its meeting in Madison on December 5-6, 2006. It then goes to the state legislature for review. The actual effective date depends on whether the legislature makes any modifications and on the priorities of the revisor of statutes.

The proposed changes to NR 166 make the code more consistent with NR 162, the rules for the Clean Water Fund Program. We also worked to clarify program requirements, cost eligibility issues and the priority scoring portion of the code.

If you'd like to discuss an issue related to NR 166 or the SDWLP, contact Jeanne Cargill at 608-267-7587 or [jeanne.cargill@dnr.state.wi.us](mailto:jeanne.cargill@dnr.state.wi.us). ☐



## 0% Loans for Septage Facilities

*Bob Ramharter*

Recent legislation provides that costs of constructing facilities for septage receiving and treatment are eligible for interest-free loans from the Clean Water Fund Program. The legislation, 2005 Wisconsin Act 347, was published in April 2006 and is now in effect.

The new law provides a zero percent interest rate for that portion of a project loan related to septage receiving and storing facilities and capacity for septage treatment. Costs eligible for the zero percent rate are calculated on an incremental basis. Instructions for calculating the amount of the loan eligible for the zero percent rate are available at <http://dnr.wi.gov/org/caer/cfa/EL/Guide/pcperc.html>.

We are in the process of revising forms, guidance and our administrative code to implement this new interest rate. We expect to have everything except the code revised within the next month. The process for revising Chapter NR 162, the Clean Water Fund administrative code, will take almost a year.

If you have any questions on the new septage rate, contact your Clean Water Fund project manager or the Department's plan review engineer for your project. ☐